



**South Louisiana
Fire Chaplain Institute**

Essentials of Fire Chaplaincy

16 hour Basic Level 100 Fire Chaplain Training

At

Montegut Fire Station Training Room

1105 Hwy 55

Montegut, LA 70377

Houma Area

May 1 - 2, 2015

Tuition: \$200.00 including Training Manual

\$150.00 without Training Manual

Wayne Hunt and Jim Burns, Instructors

For information about training venue or lodging,
please contact Chaplain Wayne Hunt **985-227-3100**

For enrollment and additional information contact:
Jim Burns **318-419-7278** or chaplainjim413@gmail.com

Essentials of Fire Chaplaincy (Basic Level 100) Class

The Essentials of Fire Chaplaincy is a 16 hour course introduced to the fire service chaplaincy. The Essentials of Fire Chaplaincy is the basic level 100 course for fire service chaplains; a foundational study upon which all other chaplaincy courses are built. The Essentials class is designed to train newly appointed fire chaplains, as well as veteran chaplains seek a refresher to update their information and skills.

Program Highlights

- An **introduction**, foundation and history of the fire chaplaincy and the history of the Federation of Fire Chaplains.
- The **Personhood** of the Chaplain is WHO you are as a fire chaplain.
- The **Ministry to Firefighters** is WHAT you do as a fire chaplain.
- **Beginning a Fire Chaplaincy** is HOW to develop your fire chaplaincy program.
- **Chaplain Operations** on the emergency scene is HOW YOU OPERATE as a fire chaplain on the scene.
- Chaplaincy **Ministry to Crisis Victims** is HOW you do and don't do with crisis victims.
- **Overview of CISM** is an overview of the CISM process (only introduction).
- **Injury and Death Notification** is HOW to do and NOT TO DO with this important task.
- **Introduction to Firefighter Funeral** gives you funeral customs, types, and how you can make a difference with families when a firefighter is honored when honor is due.
- **HIPAA, Confidentiality, PSOB, and EPA** are other important information you need as you assist firefighters and their families.

This 16 hour (two-day schedule) class is the foundational component upon your advanced fire chaplain training. After completion of this class, you are encouraged to work toward your Advanced Chaplaincy (130+ hours) of training and experience.

The next step is to complete the Application for the FFC Training Institute and become a member of FFC. Initial FFC dues are \$125.00 which sets up your training records and tracks your training. FFC dues are \$100.00 a year thereafter. Go to www.firechaplains.org and click on Membership and Institute and complete this process. For additional Information contact Institute Director Bill Lotz, at holysmokes@msn.com

For additional information for the Essentials class, contact:

Jim Burns, Instructor for this class

168 Liner Street

Ruston, LA 71270 chaplainjim413@gmail.com or 318-419-7278

FFC Essentials of Fire Chaplaincy (Basic) Course

Friday – March

- 8:00 -9:00 Registration and Introductions
- 9:00 – 9:30 Introduction to Institute Programs
- 9:30 – 11:00 Introduction and Foundations and History of Fire Chaplaincy
- 10:00-11:00 Personhood of the Fire Chaplain
- 11:00-12:00 Chaplain's Ministry to Fire Fighters
- 12:00 – 1:00 LUNCH
- 1:00 – 2:00 Beginning a Fire Chaplaincy Program
- 2:00 – 3 :30 Chaplain Operations
- 3:30 – 4:45 Introduction to CISM Overview
- 4:45 – 5:00 Wrap up for the day

Saturday, March

- 9:00 – 10:30 Fire Chaplain's Ministry to Crisis Victims
- 10: 30 – 12:00 Firefighter Department Funeral Procedures/Information Sheet
- 12:00 – 1:00 LUNCH
- 1:00 - 2:30 Firefighter Injury and Death Notification
- 2:30 – 3:30 Chaplain and HIPAA and confidentiality
- 3:30 – 4:00 PSOB and EAP
- 4:00 – 5:00 Wrap up discussion and awarding Certificates

These are approximate times, classes may be shorter or longer depending upon the needs and amount of discussion times required. Instructors will give breaks as needed.

APPLICATION
ESSENTIAL OF FIRE CHAPLAINCY CLASS
Montegut Fire Station Training Room
Montegut, LA 70311
Houma Area
May 1 - 2, 2015

Registrant and contact information

Date _____

Title _____ **Last Name** _____ **First Name** _____

Fire Department _____ **Address** _____

City _____ **State** _____ **Zip** _____ **Fire Chief** _____

Your Address _____ **City** _____ **State** _____ **Zip** _____

Home Phone (_____) _____ **Cell** (_____) _____

Email Address _____ **@** _____ **Spouse** _____

Volunteer Chaplain _____ **Part-time Chaplain** _____ **Full-time Chaplain** _____ **Years in Ministry** _____

Registration and Payments

☐ Essentials of Fire Chaplaincy Class **\$200.00 with Manual** ☐ PAID ☐ Will pay at course
\$25.00 extra if paid at course

☐ Essentials of Fire Chaplaincy Class **\$150.00 without Manual** ☐ PAID ☐ Will pay at course
\$25.00 extra if paid at course

☐ First time Membership Dues for Federation of Fire Chaplains **\$125.00** ☐ PAID ☐ Will Pay at course

Total Owed: \$ _____ **Total Paid** \$ _____ **Check #** _____

Made check payable to and send to:
Louisiana Fire Chaplain Network
168 Liner Street
Ruston, LA 71270

Notice: If your department needs a Form W-9 for payment, please check here ☐ we will send you a form via email.